# How do you access the Employee Self Service app?

*You cannot use the app to log into ESS for the first time. You need to go to the full ESS website on desktop or laptop computer. Use "How to Log Into Employee Self Service" guide.

1. On your mobile device open your app store.

2. Search "Munis ESS Mobile" in your app store.

3. Select the app that is titled "Munis ESS Mobile" by Tyler Technologies, Inc. The app should look like one of the following photos depending on your device's platform:
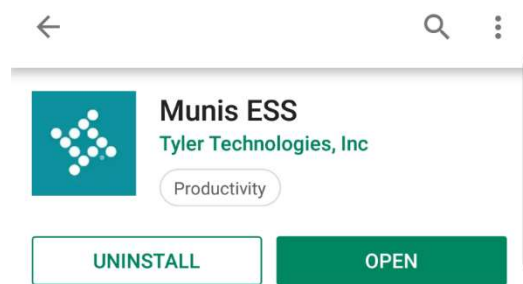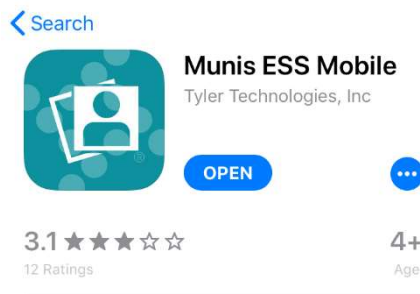
4. Install and open the app on your device.

5. Connect to the City's Employee Self Service. This is done by clicking on the gear in the top right corner of the log-in screen of the app.

Step 5: Click here!

6. To connect to the City's Employee Self Service follow either step a. or step b.
   a. Click on the QR Code icon next to "SCAN THE QR CODE" and scan the QR Code below.
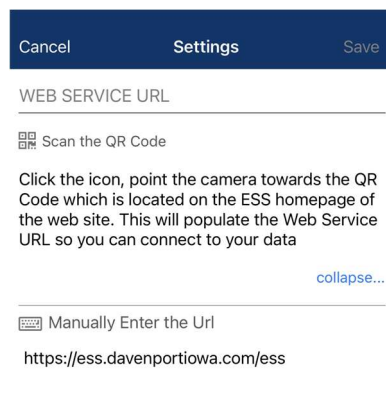
Step 6a: Click here

Step 6a: Scan this!

b. Enter the following text into the text box below "Manually Enter the Url":
https://ess.davenportiowa.com/ess

Step 7: Click here!

Step 6b: Enter text here!

7. Click "Save" located in the top right corner of the settings screen. This should return you to the log-in screen of the app.

8. On this log-in screen you will be able to log-in to your account like the desktop website. You can log in by entering your username and password into the designated fields.

Your Employee ID Number Here

Your Password Here

*If you forgot your password, you will need to reset it on the ESS full website. The app will direct you to do this.